

Suggested Search Terms

Caterers and catering	Personnel management
Communication in management	Promotion of special events
Communication in organisations	Public relations
Conflict management	Special events
Consumer behaviour	Special events planning
Convention facilities	Special events management
Corporate facilities	Special events marketing
Customer service	Sports management
Festivals management	Teams in the workplace
Financial management	Total Quality management
Hospitality industry management	Tourism
Meeting planning	Tourism management
Negotiating in business	Tourism marketing

Browsing the shelves

Conflict management	303.69
Tourist trade, tourism, ecotourism	338.4791
Cultural diversity	338.479194
Travel and Tourism law	343.946789
Occupational Health and safety	363.11
Event Management	394.26068
Catering management	642.4
Hotel, conference & convention management	647.94
Management	658.3
Time management	658.4093
Business communication	658.45
Meeting planning	658.456
Marketing	658.8
Selling	658.85
Public Relations	659.2
Retail	725.21
Leisure and Recreation	790

Learning Commons

Key:**C5** = Chadstone Building 5**C8** = Chadstone Building 8**M** = Moorabbin**W** = Waverley

Reference Books

REF 338.4791 MED	Dictionary of travel, tourism and hotel management	M
REF 338.479103 HAR	Dictionary of travel, tourism and hospitality	M W
REF 338.47910688 VEL	International marketing of travel and tourism	M
REF 338.479194 INT	International visitors in Australia	M W
REF 394.2068 GOL	Dictionary of event management	M
REF 394.26 FES	Macmillan profiles: festivals and holidays	W
REF 647.068 COL	Dictionary of hotels, tourism and catering management	M W
REF 647.94 DAW	Dawson's accommodation solutions	M W
REF 647.9403 VNR	Encyclopaedia of hospitality and tourism	W
REF 658.8003 DIC	Dictionary of marketing terms	W

Periodicals

PER 338.479105 TRA	Travel Weekly Australia	M W
PER 647.94068 HOT	Hotel management	W
PER 647.941 CON	CIM: Convention and incentive marketing	M
PER 790.180994 TRA	Travel and Leisure Australia	W
PER 796.505 WIL	Wild: Australia's adventure magazine	W
PER 910.095 BUS	Business Traveller Asia-Pacific	M
PER 910.202 TRA	Travel Trade	M W

Databases

Ebsco: Australia New Zealand Reference Centre

Ebsco: Hospitality & Tourism Index

Informit

Newsbank

Proquest: Academic Search Premier

Electronic Information

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Phone: 9564 1621 or 9564 1548
Email: infodesk@holmesglen.edu.au

Chadstone Building 5 Learning Commons

Building 5, Level 3
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Email: infodesk@holmesglen.edu.au

Moorabbin Learning Commons

Building 2, Level 1
488 South Road Moorabbin 3189
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Email: infodesk@holmesglen.edu.au

Waverley Learning Commons

Building 1, Level 1
585 Waverley Rd Glen Waverley 3150
Phone: 9564 6215
Email: infodesk@holmesglen.edu.au